COUNCIL MEETING PUBLIC QUESTION TIME

Derwent Valley COUNCIL

www.derwentvalley.tas.gov.au
(03) 6261 8500

P.O. Box 595
New Norfolk TAS 7140

The Derwent Valley Council has determined to allocate a maximum of 15 minutes at each ordinary Council meeting to permit members of the public to ask questions in accordance with its Public Question Time Policy. This time limit may be extended by an absolute majority.

Please refer to the information attached to this form prior to recording questions.

PLEASE RECORD QUESTION HERE

Subject: _____

Question:

Name: _____

Address: _____

Phone: _____

Date of meeting: _____

_____ _____

Signature Date

OFFICE USE ONLY

Action Officer: _____

Action Required: _____

Follow up required by: (date) _____

COUNCIL MEETING QUESTION TIME

Legislative Reference: Local Government (Meeting Procedures) Regulations 2025

36. Questions by member of the public

(1) The chairperson of an ordinary council meeting must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.

(2) A question asked by a member of the public under regulation 37 or 38 , and the answer given to that question, is not to be debated at the ordinary council meeting.

(3) A council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.

37. Questions without notice by member of the public

(1) A member of the public may, on invitation by the chairperson of an ordinary council meeting, ask a question without notice at the meeting.

(2) A public question without notice must relate to the activities of the council.

(3) The chairperson of an ordinary council meeting may require a public question without notice to be –

(a) put on notice in writing; and

(b) answered at a later ordinary council meeting.

38. Questions on notice by member of the public

(1) A member of the public may, at least 7 days before an ordinary council meeting, give written notice to the general manager of a question to which the member of the public seeks an answer at the meeting.

(2) A public question on notice must relate to the activities of the council.

(3) The chairperson of an ordinary council meeting may address a public question on notice.

(4) The period referred to in subregulation (1) includes Saturdays, Sundays and statutory holidays, but does not include –

(a) the day on which notice is given under that subregulation; or

(b) the day of the ordinary council meeting

WHAT DO I HAVE TO DO?

If you would like to ask a question of the Council all you need do is complete the front of this form and hand it to a Council Officer 10 minutes prior to the meeting or email it to Customer Service dvcouncil@dvc.tas.gov.au least 7 days before an ordinary council meeting.