

# APPLICATION FOR FOOTPATH OCCUPANCY LICENCE

www.derwentvalley.tas.gov.au  
(03) 6261 8500

P.O. Box 595  
New Norfolk TAS 7140

## APPLICANT DETAILS

Name:

Address:

Phone:

Business

Mobile

Email:

## DETAILS OF SITE TO BE OCCUPIED

Business  
Name

Address:

Suburb:

Postcode:

*Note: A scaled drawing is required to accompany this application (all furniture/structures and area to be occupied must be drawn to scale).*

## TYPE OF ACTIVITY PROPOSED

1. Display goods for sale?

☐ Yes ☐ No

2. Placement of furniture for outdoor dining

☐ Yes ☐ No

3. Other

☐ Yes ☐ No

If other, describe

## REASONS FOR OCCUPANCY

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*(If insufficient space please include additional pages)*

## PERIOD OF OCCUPANCY

**Date from**

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**Date to**

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I hereby apply for a footpath occupation licence at the above site and agree to comply with any conditions imposed and pay all fees to the Derwent Valley Council.

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Signature

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Date

***Note: In conjunction with this Application for Occupational Licence, please complete the Indemnity Form on the reverse side of this application.***

Derwent Valley Council is committed to upholding the right to privacy of all individuals who have dealings with the Council. The Council will take the necessary steps to ensure that the personal information that members of the public share with us remains confidential.

## INDEMNITY

The// We, \_\_\_\_\_ ('the Licensee/s')

hereby agree with Derwent Valley Council to indemnify and keep indemnified the Council against any damage whatsoever and howsoever and to whomsoever caused and for all claims, costs, actions, and demands in respect of the death or injury to any person or loss of or damage to any property resulting as a consequence of any negligent act or omission by the Licensee(s) arising out of or in connection with the licence issued for the property at

to be conducted on \_\_\_\_\_

(insert dates if occupation is temporary OR  
write 'a permanent basis.' if the licence is to be on-going)

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

### PLEASE ENSURE YOU HAVE:

- Signed and completed all fields above
- Included a scaled drawing (if a new application)
- Included a copy of your liability insurance with minimum \$10 million cover.

### RETURN COMPLETED FORM AND ABOVE REQUIREMENTS TO COUNCIL

#### IN PERSON

Council Chambers  
Circle Street  
New Norfolk

#### MAIL

Customer Service  
Derwent Valley Council  
PO Box 595  
New Norfolk TAS 7140

#### EMAIL

[dvccouncil@dvc.tas.gov.au](mailto:dvccouncil@dvc.tas.gov.au)