

QUICK RESPONSE AND REPRESENTATION GRANTS APPLICATION

www.derwentvalley.tas.gov.au
(03) 6261 8500

P.O. Box 595
New Norfolk TAS 7140

GRANT APPLICATION FORM

Thank you for your interest in Derwent Valley Council's Quick Response and Representation Grants. Before completing this application form, please read the Quick Response and Representation Grants information guide. It is important to complete all parts of this form, and to submit it as per the instructions.

Quick Response grants aim to assist individuals or groups for one-off activities or projects that directly benefit the community where timing or criteria of the major Council Community Grants Program does not apply.

Representation Grants aim to assist non-professional individuals or teams of the Derwent Valley local government area to represent the region, the state, or Australia at events.

Applications can be submitted at any time and must be made using this application form. The responsible Council Officer will assess the application for eligibility and merit before it is examined jointly by the Mayor and General Manager for final approval. Please note that all decisions of Council are final, and no negotiations will be entered into.

To discuss your proposal, or to get help with your application, contact the Community Development team on 03 6261 8500 or email community@dvc.tas.gov.au. Further information about Council support can be found at www.derwentvalley.tas.gov.au/our-community

APPLICANT DETAILS

Applicant:

Date of submission:

Postal address:

Town:

Contact person / role:

On behalf of
(if applicable):

Phone number

Email:

WHICH GRANT ARE YOU APPLYING FOR?

☐ **Quick Response Grant** – for individuals or groups undertaking one-off activities or projects that directly benefit the community, where timing or criteria of the Community Grants Program do not apply.

Amount being applied for? (to maximum of \$500.00) _____

☐ **Representation** - assist non-professional individuals or teams of the Derwent Valley municipality who represent the region, the state, or Australia.

☐ \$200 – intrastate (within Tasmania)

☐ \$300 - interstate (within Australia)

☐ \$500 - overseas

PROJECT DESCRIPTION

Please tell us a bit more about your event, or project.

If you need more space, please include as extra, supporting information.

WHAT WILL BE THE BENEFIT OF THE GRANT?

Quick Response grants: please let us know how this grant will assist you, or your organisation, make a positive contribution to the economic, social, or environmental wellbeing of the local community.

Representation Grants: please let us know what would be the benefit to you, or your team, if you received this grant. How would it impact your knowledge, experience, or skill development?

Have you, or your organisation, received a DVC grant in the past?

If so, please provide more information, including the date, amount, and purpose of the grant.

Further information to include

Please attach any further information to support your application. This might include:

- ✓ A cover letter, outlining the project, and the benefit to you, or the community.
- ✓ Proof of selection or invitation to attend (required for Representation Grants)
- ✓ Project costs (required for Quick Response grants) - please provide a breakdown of the costs of the event / project you are applying to have funded. Please aim to have at least two quotes for all materials or services, and aim to use Derwent Valley suppliers as much as possible
- ✓ An plan for the event or project
- ✓ Any proof of commitment for events/projects (e.g booking confirmation, advertisement)
- ✓ Any letters of support from a third party

PRIVACY AND COMMERCIAL IN-CONFIDENCE

Please be aware, that for successful applicants, details of the project, such as name of organisation, funding amount, and project description may be made public on Council's webpage, social media and annual report. Please discuss any privacy concerns with us prior to submitting your application.

Please discuss any Commercial in Confidence concerns with us prior to submitting your application.

DECLARATION

By submitting this application form I confirm that:

- I am authorised to submit this application.
- I have completed all sections of the application form (with N/A if necessary)
- The information provided in this application is complete and correct, to the best of my knowledge.
- If successful, I will immediately advise Council of any changes to the proposed purpose of funding
- If successful, I consent to the public release of the name of the applicant or organisation, amount received and grant purpose.

Name: _____

Signature: _____

Date: _____

RETURN COMPLETED FORM AND ABOVE REQUIREMENTS TO COUNCIL

IN PERSON

Council Chambers
Circle Street
New Norfolk

MAIL

Customer Service
Derwent Valley Council
PO Box 595
New Norfolk TAS 7140

EMAIL

dvccouncil@dvc.tas.gov.au