

BBQ BOOKING FORM

www.derwentvalley.tas.gov.au
(03) 6261 8500

P.O. Box 595
New Norfolk TAS 7140

All bookings are required to be finalised and fees paid one (1) week prior to the event.

APPLICANT DETAILS

Date of application:

Name of Club/
Organisation/
Association

Address:

Postal Address:

☐ As Above

Contact name:

Contact address:

Phone:

Home

Business

Mobile

Email:

Driver's licence no.:

Copy of driver's licence attached ☐ Yes ☐ No

Do you require power?

☐ Yes ☐ No

Are you having a coffee van at your event?

☐ Yes ☐ No

DETAILS OF BOOKING

Location

Date

Time

Number of attendees

Hire fees: \$

Will alcohol be consumed?

☐ Yes ☐ No

Has a Liquor Permit been provided?

☐ Yes ☐ No

DECLARATION

I _____
 of _____ (Residential address only)

hereby make application for the premises set out in the Schedule to this application for the day and times specified in the Schedule. I acknowledge having read a copy of the Conditions of Use (Recreational Grounds & Facilities) and undertake to be bound by and comply with these Conditions in every respect. I further undertake to be responsible for ensuring that all individuals or groups using the facility in association with this application shall comply with the Conditions.

 Signature

 Date

RETURN COMPLETED FORM AND ABOVE REQUIREMENTS TO COUNCIL**IN PERSON**

Council Chambers
 Circle Street
 New Norfolk

MAIL

Customer Service
 Derwent Valley Council
 PO Box 595
 New Norfolk TAS 7140

EMAIL

dvccouncil@dvc.tas.gov.au

OFFICE USE ONLY

Hire fees paid? ☐ Yes ☐ No ☐ N/A

(Cash/Inv) Amount \$ _____ **Inv date** _____ **Receipt No.:** _____

Liquor Permit provided? ☐ Yes ☐ No ☐ N/A **Event approved?** ☐ Yes ☐ No ☐ N/A

Notes:

Name and Position
 of Council Officer

Signature of council
 officer:

 Date of approval:

Information included in booking system? ☐ Yes ☐ No ☐ N/A **Reservation sign completed?** ☐ Yes ☐ No ☐ N/A