

ROAD RESERVE WORKS PERMIT - APPLICATION FORM

www.derwentvalley.tas.gov.au
(03) 6261 8500

P.O. Box 595
New Norfolk TAS 7140

Under Section 46 of the Local Government (Highways) Act 1982 a permit is required to undertake any work in the road reserve. The purpose of the Permit is to ensure that Council assets are protected and so that the impact on the public is managed.

This application must be received 14 days prior to the proposed work commencement date.

APPLICANT'S DETAILS

Organisation: _____ ABN: _____
Contact name: _____
Contact address: _____
Postal address: _____
Email address: _____ Phone/Mobile: _____

WORK DETAILS

Address or Location: _____

Proposed Activity:

- | | |
|---|--|
| <input type="checkbox"/> Constructing or modifying a driveway or crossing | <input type="checkbox"/> Excavation or trenching works |
| <input type="checkbox"/> Works or maintenance (e.g to adjacent property) | <input type="checkbox"/> Other (please describe below) |

Duration of the Works: _____

Commencing: _____

Prior to assessing an application for permission to undertake works within the road reserve, the following information must be provided to the Derwent Valley Council:

- Proof of Public Liability insurance (\$10,000,000)
- Traffic Management Application
- Road Closure Application (if proposing to close the road)
- A scaled drawing showing the location and extent of the proposed work.

The fee for the permit is published in Council's Fees and Charges and available from the website (www.derwentvalley.tas.gov.au).

GENERAL NOTES

- Works are not to commence until the Permit has been issued.
- The permit is valid for 6 months from the Date of Issue
- It is the responsibility of the applicant to locate and protect any services within the road reserve before commencing work.
- Work is not to be carried out at night time, weekends or public holidays without prior approval from Council.
- Construction and reinstatement works approved under this permit are to be performed to or exceeding those described in the Tasmanian Municipal Standards. A copy of these standards and drawings can be obtained from the Council or found on the Local Government Association (LGAT) website.
- Council is to be informed when works are ready for reinstatement, so that an inspection of the works can be carried out by a Council Officer (24 hour notice required).

In accordance with Section 46 of the *Local Government (Highways) Act 1982*, I hereby agree to comply with terms and conditions described above

Applicant's Signature

Date

FOR OFFICE USE ONLY

Copy to:

☐ Applicant

☐ Infrastructure Dept

Permit Number:

Date of Issue:

Receipt number:

Please affix approval stamp above

Please return completed form to Derwent Valley Council – dvccouncil@dvc.tas.gov.au