

# VEHICLE CROSSING APPLICATION



www.derwentvalley.tas.gov.au  
(03) 6261 8500

P.O. Box 595  
New Norfolk TAS 7140

## PROPERTY OWNER DETAILS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## CONTRACTOR DETAILS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## LOCATION OF DRIVEWAY

Address: \_\_\_\_\_

## WORK DETAILS

Purpose of new driveway is: (Please select appropriate)	SKETCH PLAN OF THE PROPOSED WORK Indicate road/s, property boundaries and position of north
<p><input type="checkbox"/> New access to property where none currently exists</p> <p><input type="checkbox"/> A second driveway access</p> <p><input type="checkbox"/> Widening / modifying an existing driveway</p> <p><input type="checkbox"/> Replacing / upgrading driveway with no change to its size</p> <p><input type="checkbox"/> Other</p>	

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## Application for Driveway Crossing

Prior to assessing an application for this permit, the following information must be provided to the Derwent Valley Council to authorise works within the road reserve:

- Proof of Public Liability insurance (\$10,000,000)
- Traffic Management Application

The fee for the permit is published in Council's Fees and Charges and available from the website ([www.derwentvalley.tas.gov.au](http://www.derwentvalley.tas.gov.au)).

**Works are not to commence until the Permit has been issued.**

**In accordance with Section 46 of the *Local Government (Highways) Act 1982*, I hereby apply to carry out the works described above and agree to comply with the conditions set out in DVC-POL-014 Footpaths and Driveways Policy.**

**Applicant's Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

### FOR OFFICE USE ONLY

Copy to: ☐ Applicant Property  
☐ File  
☐ Infrastructure Dept

**Application Number:** \_\_\_\_\_

**Receipt number:** \_\_\_\_\_

**A Permit fee (incl. inspection) is applicable to all works. Please refer to current Fees and Charges Register amount.**

Council may require the work to be inspected at any of the following stages:

- When work is ready to start; or
- On completion of the preparation of the base prior to concreting; or
- On completion of the work.
- Any re-inspections will incur an additional fee

**Please affix approval stamp above**

Please return completed form to Derwent Valley Council – [dvccouncil@dvc.tas.gov.au](mailto:dvccouncil@dvc.tas.gov.au)