DERWENT VALLEY COUNCIL

Council Meeting

Thursday, 20 November 2014
6.30pm

Courthouse
New Norfolk

QUALIFIED PERSONS CERTIFICATION

I hereby certify that any advice, information or recommendations contained in this Agenda that requires the advice of a qualified person has been obtained and taken into account in providing general advice to the Council.

STEPHEN MACKEY
GENERAL MANAGER

20 November 2014
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AGENDA

APOLOGIES

DECLARATION OF OFFICE BY COUNCILLOR

Pursuant to Section 321(3) of the Local Government Act 1993 the General Manager administered the making of the Declaration of Office by:

Martyn Evans, Mayor
Ben Shaw, Deputy Mayor
Cr Barry Lathey
Cr Damian Bester
Cr James Graham
Cr Julie Triffett
Cr Paul Belcher
Cr Frank Pearce

1. CONFIRMATION OF MINUTES

That the minutes of the Special Council meeting held on 27 October 2014 as circulated be confirmed.

Decision:  Date:  20/11/14

2. BRIEFING TO COUNCIL

Nil

3. PUBLIC QUESTION TIME

Date:  File:  201

4. MAYOR’S COMMUNICATIONS
5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2005, it is reported that the following Council Workshops have been conducted since the last ordinary meeting of Council:

<table>
<thead>
<tr>
<th>Date</th>
<th>Purpose of Workshop</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 November 2014</td>
<td>Briefing to Councillors, statistical information on the Municipal area and Councillors questions.</td>
</tr>
</tbody>
</table>

6. DECLARATION OF PECUNIARY INTEREST

Date:
File: 198

Declarations of pecuniary interest in accordance with the Local Government (Meeting Procedures) Regulations 2005.

7. COUNCIL ACTING AS A PLANNING AUTHORITY

In accordance with the Local Government (Meeting Procedures) Regulations 2005, notice is given that Council intends to act as a planning authority under the Land Use Planning and Approvals Act 1993 to consider the following items:

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the Local Government (Meeting Procedures) Regulations 2005, the Council, by absolute majority, may approve the consideration of a matter not appearing on the agenda, when the General Manager has reported:

(a) the reason it was not possible to include the matter on the agenda, and
(b) that the matter is urgent, and
(c) that advice has been provided under Section 65 of the Local Government Act 1993.
9. MOTIONS ON NOTICE

9.1a COUNCIL OWNED LAND AND BUILDINGS
Moved: Cr Bester
That a list of all land and buildings owned by the council be provided to all councillors.

9.1b REVIEW BY COUNCILS LAND SALE COMMITTEE
Moved: Cr Bester
That the council's land sale committee be requested to review potential asset sales to fund ongoing works at the Willow Court historic site.

Background

With the available funds for Willow Court practically exhausted and no further State Government support forthcoming, the previous council informally discussed the sale of surplus land as a way to fund urgent works at the historic site. I suggest that this be expanded to include a review of all council-owned land and buildings and that the committee's deliberations be open to the public.

Decision:
Date: 20/11/14
File: 197

9.2 WESTERWY FOOTPATH GRANT FUNDING
Moved: Cr Bester
That the General Manager investigate and report on loss of grant funding for a footpath at Westerway.

Background

In 2013 the council secured grant funding of approximately $100,000 to build a footpath at Westerway. More than a year later there is still no footpath and councillors were recently advised that the funding had been withdrawn by the State Government. The general manager's report should determine how the money was lost and what procedures have been developed to ensure no further grant funds are lost.
9.3 GLEBE ROAD

Moved: Cr Bester

That the General Manager investigate and report on the Glebe Road reconstruction carried out last year.

Background:

Major works were carried out on Glebe Rd between Lachlan Rd and Poulters Rd last year. For reasons not explained to councillors, the centre line was repainted way off centre, forcing west-bound traffic onto the extreme edge of the road. This has resulted in extensive edge breaking, which is ongoing. The general manager’s report should determine why this happened and who is responsible for rectification works.

Decision:
Date: 20/11/14
File: 197

9.4a COUNCIL WORKSHOPS

Moved: Cr Bester

That the council continue its recent practice of holding councillor workshops on the first, second and fourth Thursdays of each month.

9.4b COUNCIL WORKSHOP ADVERTISING

Moved: Cr Bester

That these workshops be advertised and open to the public for the first 30 minutes.

9.4c COUNCIL WORKSHOP MONTHLY FUNCTION

Moved: Cr Bester

That a councillor social function be held when a month has a fifth Thursday.

Background

In recent months the council has held councillor workshops on a weekly basis and this resulted in an improved flow of information. Continuing the practice will benefit the incoming council. Organising a regular social function was a stated aim of the last two councils but no action was taken to bring it about.

Decision:
Date: 20/11/14
File: 197
9.5  BRIEFING TO COUNCILLORS BY COUNCILS PLANNER

Moved: Cr Bester

That the Council Planner be invited to conduct a briefing for the new council, covering the Development Application process and the new planning scheme.

Background

Planning matters are often the most complicated and controversial items dealt with by councillors. A briefing from the planner would be most worthwhile.

Decision:

Date: 20/11/14
File: 197
10. REPORTS OF OFFICERS

10.1 FINANCIAL REPORT

Report To: Council
Author: Accountant
Qualified Officer: Accountant

Introduction and Purpose

The Financial Report for the month ended 31 October 2014 is attached separately.

Strategic Plan

F4 To improve community understanding of Council’s financial management and finances.

Discussion

Council’s Summary of Operations is attached separately for consideration and details the operating results of Council for the 4 month period ended 31 October 2014.

The Summary of Operations reflects all of Council’s activities as budgeted for in the 2014/2015 year. It therefore includes both recurrent income and expenditure, together with Council’s Capital Works and Plant Replacement Program. The statement compares our annual budget targets with our year-to-date actual performance.

The expected year-to-date activity is 33.33% of total annual budget. As at 31 October 2014, Council’s overall net operating position is in line with budget expectations.

Program variations in income received or expenditure incurred to date will arise due to factors such as seasonal timing and the programming of major works.

Variations from budget in each of Council’s activities are monitored and where necessary, corrective action takes place to ensure that as far as possible, Council’s operations remain within overall budget parameters for the year.
Additional information included in this and subsequent reports is as follows:

- **Summary of Cash Position for the year ended 30 June 2014.**
  This summary details Council's bank balance as at month's end for the financial year 2013/2014.

- **Summary of Cash Position for the period ended 31 October 2014.**
  This summary details Council's cash position as at 31 October 2014. Details of Council's cash position as at 31 October 2013 is also included for comparison purposes.

- **Comparison of Cash Positions for 2013/2014 and 2014/2015.**
  This summary details Council's cash position to the corresponding period of the previous year.

- **Summary of Rates Collection for the period ended 31 October 2014.**
  This summary details Council's summary of rates collections for the period ended 31 October 2014. Details of Council's rates collections as at 31 October 2013 are also included for comparison purposes.

- **Comparison of Rates Collections for 2013/2014 and 2014/2015.**
  This summary details Council's rates collections to the corresponding period of the previous year.

- **Summary of Loan Borrowings for the period ended 31 October 2014.**
  This summary details Council's loan indebtedness as at 31 October 2014. Details of Council's loan indebtedness in comparison to rates revenue for the previous 12 years are also included for comparison purposes.

**Consultations That Have Taken Place**

(a) **The Community**
   Not Applicable

(b) **Experts**
   Not Applicable

(c) **Stakeholders**
   Not Applicable
Proposed Community Consultation, Public Relations and Media Issues

Not Applicable

Budget/Financial Issues

Not Applicable

Policy Implications

Not Applicable

Recommendation

That the Financial Report for the period 1 July 2014 to 31 October 2014 be noted and received.

Decision:
Date: 22/10/14
File: 737
10.2 PLANNING APPLICATIONS DEALT WITH BY DELEGATION

Report To: Council
Author: Planning Officer
Qualified Officer: Planning Officer

Introduction and Purpose

Applications for planning approval are received and dealt with by the Planning Officer in accordance with Council’s delegation. The following report summarises the planning permits issued under delegation during the previous month.

Strategic Plan

IS2 To maintain high standards in the provision of all Council services in line with community needs, Council’s policies and regulatory requirements

Discussion

The following applications for planning approval have been determined under delegation by the Planning Officer during the previous month:

<table>
<thead>
<tr>
<th>LOCALITY</th>
<th>DA</th>
<th>PROPOSAL</th>
<th>DECISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>58 Daniels Road, Magra</td>
<td>116/2014</td>
<td>Shed/garage</td>
<td>Approved</td>
</tr>
<tr>
<td>43 George Street, New Norfolk</td>
<td>94/2014</td>
<td>Change of use to accommodation</td>
<td>Approved</td>
</tr>
<tr>
<td>12 Glebe Road, New Norfolk</td>
<td>101/2014</td>
<td>Additions to dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>9 Wyre Forest Road, Molesworth</td>
<td>107/2014</td>
<td>Carport</td>
<td>Approved</td>
</tr>
<tr>
<td>32 Grahams Road, Black Hills</td>
<td>96/2014</td>
<td>Garage</td>
<td>Approved</td>
</tr>
<tr>
<td>19 Gateway Drive, New Norfolk</td>
<td>10/2014</td>
<td>Garage</td>
<td>Approved</td>
</tr>
<tr>
<td>12 Sixth Avenue, New Norfolk</td>
<td>99/2014</td>
<td>Garage</td>
<td>Approved</td>
</tr>
<tr>
<td>LOCALITY</td>
<td>DA</td>
<td>PROPOSAL</td>
<td>DECISION</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>------</td>
<td>-------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>53 Lower Road, New Norfolk</td>
<td>106/14</td>
<td>Single Dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>Lot 58 Glebe Road, New Norfolk</td>
<td>105/14</td>
<td>Single Dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>20 Gateway Drive, New Norfolk</td>
<td>108/14</td>
<td>Single Dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>480 Molesworth Road, Molesworth</td>
<td>92/2004</td>
<td>Single Dwelling and Shed</td>
<td>Approved</td>
</tr>
<tr>
<td>56 Top Swamp Road, Lachlan</td>
<td>100/2014</td>
<td>Garage</td>
<td>Approved</td>
</tr>
<tr>
<td>14 Lower Swamp Road, Lachlan</td>
<td>104/2014</td>
<td>Single dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>83 Derwent Terrace, New Norfolk</td>
<td>118/2014</td>
<td>Tree Removal (pine – dead)</td>
<td>Approved</td>
</tr>
<tr>
<td>53 Lower Road, New Norfolk</td>
<td>89/2014</td>
<td>Tree Removal</td>
<td>Approved</td>
</tr>
<tr>
<td>Lot 28 Grist Street, New Norfolk</td>
<td>115/2014</td>
<td>Single Dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>Lot 59 Glebe Road, New Norfolk</td>
<td>111/2014</td>
<td>Single Dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>8 Circle Street, New Norfolk</td>
<td>120/2014</td>
<td>Change of use to takeaway</td>
<td>Approved</td>
</tr>
<tr>
<td>30 Sadri Court, New Norfolk</td>
<td>95/2014</td>
<td>Single Dwelling</td>
<td>Approved</td>
</tr>
<tr>
<td>34 Lower Road, New Norfolk</td>
<td>113/2014</td>
<td>Signage</td>
<td>Approved</td>
</tr>
<tr>
<td>264 Wyre Forest Road, Molesworth</td>
<td>117/2014</td>
<td>Garage</td>
<td>Approved</td>
</tr>
<tr>
<td>720 Back River Road, Magra</td>
<td>129/2014</td>
<td>Garage/shed</td>
<td>Approved</td>
</tr>
</tbody>
</table>

In addition, the following applications for planning approval were dealt with by Council at its last meeting.
LOCALITY | DA | PROPOSAL | DECISION
--- | --- | --- | ---
27 Stephen Street, New Norfolk | 91/2014 | Major Shop | Approved

**SUMMARY**

- Number of permits issued by delegation in October: 22
- Total number of permits issued in October: 23

**COMPARISON**

- Number of permits issued by delegation in previous month: 9
- Total number of permits issued in previous month: 9

**APPLICATIONS CURRENTLY WITH THE TRIBUNAL:**

Nil

**Consultations That Have Taken Place**

(a) **The Community**
Not applicable

(b) **Experts**
Not applicable

(c) **Stakeholders**
Not applicable

**Proposed Community Consultation, Public Relations and Media Issues**

Not applicable

**Budget/Financial Issues**

Not applicable
Policy Implications

Not applicable

Recommendation

That Council receives and notes the information on planning permits issued by delegation during the previous month.

Decision:
Date: 20/11/14
File: 0851
10.3 DERWENT VALLEY YOUTH FUTURE ACTION TEAM SPECIAL COMMITTEE MINUTES

Report To: Council
Author: Youth Participation Officer
Qualified Officer: Youth Participation Officer

Introduction and Purpose

The purpose of this report is to table for Councillors the minutes of the previous meetings of the Derwent Valley Youth Future Action Team (D’FAT) Special Committee held on the 2\textsuperscript{nd}, 27\textsuperscript{th} and 30\textsuperscript{th} October 2014.

Strategic Plan

\begin{itemize}
  \item \textit{S1 To make our people feel worthwhile by building greater self-reliance and self worth in our community.}
  \item \textit{S2 To recognise the worth of all people, regardless of age, gender and race in providing opportunities to be part of a vibrant community.}
  \item \textit{IS3 To maintain community services.}
\end{itemize}

Discussion

Since 2002, the Council youth advisory group (D’FAT) has met on a fortnightly basis.

At the Council meeting held 22\textsuperscript{nd} October 2014, the following change was adopted regarding the delegated powers and functions of Special Committees:

\begin{itemize}
  \item To provide Council with a copy of their confirmed minutes which are to be tabled at a Council Meeting
\end{itemize}
Consultations That Have Taken Place

(a) The Community
   Not applicable

(b) Experts
   Derwent Valley Youth Future Action Team (D’FAT) Special Committee

(c) Stakeholders
   Derwent Valley Youth Future Action Team (D’FAT) Special Committee.

Proposed Community Consultation, Public Relations and Media Issues

Since 2011, all minutes of the meetings of D’FAT have been made available on Council’s website (www.derwentvalley.tas.gov.au).

Since 2004, minutes of the meetings of D’FAT have been provided to Councillors.

Budget/Financial Issues

Not applicable

Policy Implications

The recommendation of this report is consistent with Council’s Special Committees Policy and Youth Participation Policy.

The Council’s Youth Participation Policy defines Council’s commitment to youth (12 to 25 years) within the Derwent Valley Municipality.

Recommendation

That the minutes of the Derwent Valley Youth Future Action Team (D’FAT) Special Committee held on the 2nd, 27th and 30th October 2014 be received and noted by Council.

Decision:
Date: 20/11/14
File: 715.06
Introduction and Purpose

The purpose of this report is to provide Council with the general performance of the Southern Tasmanian Councils Authority (STCA) for the June 2014 quarter in accordance with section 36B of the Local Government Act 1993.

Strategic Plan

IS5  To develop partnerships relevant stakeholders on the development, management and maintenance of services in the municipality.

Discussion

The quarterly reports of the STCA (provided as an attachment) details the General Performance along with a profit and loss (Budget Analysis) and Reconciliation Report for the period ended June 2014.

Consultations That Have Taken Place

(a) The Community
   Not Applicable

(b) Experts
   Not Applicable

(c) Stakeholders
   Not Applicable
Proposed Community Consultation, Public Relations and Media Issues

Not Applicable

Budget/Financial Issues

Funding provided to the Southern Tasmanian Councils Authority (STCA) is included in the Council Budget.

Policy Implications

Not Applicable

Recommendation

That the Quarterly Reports of the Southern Tasmanian Councils Authority for the period ended June 2014 be received and noted as per Section 36B of the Local Government Act 1993.

Decision:
Date: 20/11/14
File: 309
10.5 BRIDGE RENEWAL PROGRAM 2014/15 – NO. 1546 – GLEN DHU ROAD, MOLESWORTH

Report To: Council
Author: Works Manager
Qualified Officer: Works Manager

Introduction and Purpose

For Council to reconsider the allocation of funds for the Glen Dhu Road Bridge (1546).

Strategic Plan

INF – i To maintain the standard of the Valley’s Infrastructure Assets

Discussion

This item was previously tabled at the Council meeting conducted on the 22 October 2014 with the following recommendation.

1. That Council call tenders for the renewal of Glen Dhu bridge No. 1546 in 2014/2015, and
2. That a report on funding options for the above be provided to the November Council meeting.

The budget process listed two bridges for renewal in 2014/15 as per the Auspan bridge inspection program. They are:

<table>
<thead>
<tr>
<th>Bridge Name</th>
<th>No.</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glen Dhu Rivulet</td>
<td>1546</td>
<td>$104,000</td>
</tr>
<tr>
<td>Tyenna River</td>
<td>1238</td>
<td>$253,000</td>
</tr>
</tbody>
</table>

Applications to the Federal Government under the Bridge’s Renewal Programme (BRP) Road One $300M in 2014/15 and 2015/16 for five bridges included the above two bridges. The deadline for grant closing was 28 August 2014. No feedback on the applications is currently available.

The Glen Dhu bridge structure has deteriorated to the point where intervention is required due to a hole in the deck. If this bridge is not renewed a load limit will need to be imposed. This road is a school bus route and works would need to be completed by February 2015.
The structure is proposed to be replaced as a box culvert which will save money instead of constructing a new concrete single span bridge.

It would be necessary to advertise a design and construct tender in November 2014 to enable sufficient time to allow for construction in January 2015.

It is considered that Council reconsiders the allocation of sufficient funds to meet the cost of renewal of the Glen Dhu Road Bridge No 1546 in 2014/2015, once the availability of Federal Grants (Bridges) is known.

Alternatively, when Council’s 2014/2015 Capital Programme has significantly progressed, a possible reallocation of funds may be available to allow the transfer of funds from a Capital Project which is unable to be completed during 2014/2015.

Consultations That Have Taken Place

(a) Community
No contact.

(b) Expert
General Manager, Stephen Mackey
Works Manager, Stewart Taylor

(c) Stakeholders
Nil

Budget/Financial Issues

Once Councils funding source is known, no increase to total funds allocated for the 2014/2015 Capital Programme will be required.

Policy Implications

Nil.
Recommendation

1. That Council, until the available Federal Bridge (Grants) is known, defer the allocation of sufficient funds to meet the cost of renewal of the Glen Dhu Road Bridge No 1546 in 2014/2015.

2. That if Council does not receive funding from the Australian Government from the Federal Bridge (Grant), then Council when undertaking the six monthly review of Councils 2014/2015 Capital Works Programme consider a possible reallocation of funds from a Capital Project which is unable to be completed during 2014/2015.

Council will be informed of funding options during forthcoming budgetary discussions.

Decision:
Date: 20/11/14
File: 927
10.6 COUNCIL MEETING ROSTER

Report To: Council
Author: General Manager
Qualified Officer: General Manager

Introduction and Purpose

To determine Council's meeting roster for the next 12 months.

Strategic Plan

IS2 To maintain high standards in the provision of all Council services in line with community needs, Council’s policies and regulatory requirements.

Discussion

Council's meeting roster expires with its December meeting and this report recommends a meeting roster for the next 12 months.

It has been practice for Council over the last 12 months to hold ordinary Council meetings on the third Thursday in the month (exception being with the December meeting for which the Annual General Meeting is also held). Councillors held workshops and forums at other times as required.

Previous community forums have proven to be well attended and provide Council with an insight into the problems and concerns of the local community. Forums were held this year at Westerway and Granton.

It is suggested that a council meeting be held at Bushy Park, Maydena and Lachlan, during the next 12 month roster.

It is recommended that Council adopt the following dates and times for the next twelve months for ordinary Council meetings.

Council meetings to be held on the third Thursday in each month commencing at 6.30pm. The community forums are to commence at 6.30pm with the Council Meeting following at 7.00pm.
15 January 2015       New Norfolk
19 February 2015      New Norfolk
19 March 2015         Bushy Park (including a Community Forum)
16 April 2015         New Norfolk
21 May 2015           New Norfolk
18 June 2015          Lachlan (including a Community Forum)
16 July 2015          New Norfolk
20 August 2015        New Norfolk
17 September 2015     New Norfolk
15 October 2015       Maydena (including a Community Forum)
19 November 2015      New Norfolk
(Monday) 14 December 2015    New Norfolk (including AGM)

Consultations That Have Taken Place

(a) The Community
Not applicable

(b) Experts
Not applicable

(c) Stakeholders
Not applicable

Proposed Community Consultation, Public Relations and Media Issues

Residents will be advised of the Council meetings and forums by newspaper advertisements and other notices circulated in the community.

Council provides opportunities for networking within the community through events such as, Senior’s Week and Civic Receptions.

The Mayor, Councillors and staff are delegates on many community organisations.
Budget/Financial Issues

There are no significant budget issues.

Policy Implications

Not applicable

Recommendation

1. That Council adopts the following dates and venues for the next twelve months for ordinary Council meetings and community forums:
   15 January 2015            New Norfolk
   19 February 2015           New Norfolk
   19 March 2015              Bushy Park (including a Community Forum)
   16 April 2015              New Norfolk
   21 May 2015                New Norfolk
   18 June 2015               Lachlan (including a Community Forum)
   16 July 2015               New Norfolk
   20 August 2015             New Norfolk
   17 September 2015          New Norfolk
   15 October 2015            Maydena (including a Community Forum)
   19 November 2015           New Norfolk
   (Monday) 14 December 2015   New Norfolk (including AGM)

2. That Council meetings be held at 6.30pm.

3. That community forums be held at 6.30pm followed by the Council meeting at 7.00pm.

Decision:
Date: 20/11/14
File: 194
10.7 APPOINTMENT OF COUNCIL REPRESENTATIVES TO SPECIAL AND COMMUNITY COMMITTEES, JOINT AUTHORITIES AND STATUTORY BODIES

Report To: Council
Author: Deputy General Manager
Qualified Officer: Deputy General Manager

Introduction and Purpose

To appoint representatives of Council as delegates to Special Committees, Community Committees, Joint Authorities and Statutory Bodies.

Strategic Plan

IS2 To maintain high standards in the provision of all Council services in line with community needs, Council’s policies and regulatory requirements.

IS7 To develop a means of relaying information from Council to the residents of the municipality

Discussion

It is usual practice following Municipal elections that Council considers appointments to Special and community committees, joint authorities and statutory bodies. A Councillor is appointed to a committee with another as a proxy.

Consultations That Have Taken Place

(a) The Community
Nil

(b) Experts
Nil

(c) Stakeholders
Nil
Proposed Community Consultation, Public Relations and Media Issues

An important link is established between Council and the community with councillor representation on the various community bodies.

Budget/Financial Issues

It is not expected that membership on these committees will incur additional costs on Council over and above that already budgeted for Councillor expenses and reimbursements.

Policy Implications

Special Committees of Council are guided by a meeting procedures policy.

Recommendation

That Council appoint Councillors and proxies to the following committees:

<table>
<thead>
<tr>
<th>SPECIAL COMMITTEES OF COUNCIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boyer Oval Management Committee</td>
</tr>
<tr>
<td>Historical Information Centre</td>
</tr>
<tr>
<td>Gleeson Park Special Committee</td>
</tr>
<tr>
<td>Derwent Valley Youth Future Action Team (D’FAT)</td>
</tr>
<tr>
<td>Bushy Park Swimming Pool</td>
</tr>
<tr>
<td>Derwent Valley Sport and Recreation Committee</td>
</tr>
<tr>
<td>Molesworth Reserve</td>
</tr>
<tr>
<td>Tidy Town Committee</td>
</tr>
<tr>
<td>New Norfolk Swimming Pool Committee</td>
</tr>
<tr>
<td>Access Advisory Committee</td>
</tr>
<tr>
<td>Environmental Management Committee</td>
</tr>
<tr>
<td>New Norfolk Business Alliance</td>
</tr>
<tr>
<td>Friends of Frascati Community Garden</td>
</tr>
<tr>
<td>Tynwald Park Development Committee</td>
</tr>
<tr>
<td>Derwent Valley Council Scholarship Trust Fund</td>
</tr>
<tr>
<td>Willow Court Conservation Special Committee</td>
</tr>
<tr>
<td>Friends of Willow Court Special Committee</td>
</tr>
<tr>
<td>Economic Development &amp; Growth Special Committee</td>
</tr>
<tr>
<td>William Hazlewood Reserve (Magra)</td>
</tr>
</tbody>
</table>
### AUTHORITIES AND ASSOCIATIONS

- TasWater
- Southern Waste Strategy Authority (SWSA)
- Southern Tasmanian Council Authority (STCA)
- Local Government Association of Tasmania (LGAT)

### OTHER

- Derwent Valley Emergency Planning Committee
- Australia Day
- Derwent Catchment Natural Resource Management
- Derwent Valley Autumn Festival
- Land Sale Committee
- Maydena Community Association
- Derwent Valley Visitor Information Centre
- RAFT (Real Action . . . Forward Thinking)
- Lyell Highway Committee
- Community Grants
- Spatial Planning Review Committee
- Derwent Valley Tourism Association

Decision:
Date: 20/11/14
File: 190
10.8 COMMUNITY GRANTS 2014/2015

Report To: Council
Author: General Manager
Qualified Officer: General Manager

Introduction and Purpose

For Council to consider the recommendations of the Community Grants Sub-Committee for its 2014/2015 Community Grants Program.

Strategic Plan

S1 To make our people feel worthwhile by building greater self-reliance and self worth in our community.

Discussion

Council advertised the availability of funding for its Community Grants Program and called for applications in the Gazette on Wednesday 10 September and Wednesday 17 September 2014. The amount of funds available was $12,000.

The Community Grants program is designed to assist local groups to achieve pre-determined community outcomes within the Derwent Valley municipality. It is directed at not-for-profit groups whose aims are consistent with Council’s Strategic Plan and who can demonstrate a benefit to the community in undertaking a project identified in their application. The group need not be incorporated but should be able to demonstrate an ability to manage and account for grant funds received.

The Community Grants Program is open to any qualifying applicants, including those who may have received grants in the past or who currently receive some form of Council assistance. The program will deliver either cash and/or in kind support, depending on the needs of the applicant.

Applications from individuals without a committee affiliation or local group support are not considered under this program.

A sub-committee consisting of Councillors Bester, Shoobridge, Bromfield, Shaw and Lathey have been consulted on the grant applications received.

Eight (8) applications were received.
The grant applications are listed below:

<table>
<thead>
<tr>
<th>GROUP ORGANISATION</th>
<th>NAME OF PROJECT</th>
<th>PROJECT VALUE ($)</th>
<th>FUNDING REQUEST ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Norfolk Scout Group</td>
<td>Purchase 5-7 person tent</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Parkrun Australia</td>
<td>Proposed New Norfolk Parkrun 2014</td>
<td>$10,000</td>
<td>$5,000</td>
</tr>
<tr>
<td>Golden Years Club of New Norfolk</td>
<td>Bus trip</td>
<td>$1,000</td>
<td>$200</td>
</tr>
<tr>
<td>Maydena Community Association Inc</td>
<td>Purchase crafting materials</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Derwent Valley Men’s Shed</td>
<td>Construction of Bird Aviary</td>
<td>$720</td>
<td>$500</td>
</tr>
<tr>
<td>Derwent Valley Choir</td>
<td>Purchase music scores</td>
<td>$381.25</td>
<td>$312.50</td>
</tr>
<tr>
<td>Derwent Valley Autumn Festival</td>
<td>Create webpage</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Friends of Willow Court and</td>
<td>Purchase of crockery, cutlery and Linen</td>
<td>$1,420</td>
<td>$500</td>
</tr>
<tr>
<td>Derwent Valley Players</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL GRANT REQUESTS** $9,512.50

The Committee assessed each application on merit and recommends that Council approves the grants as listed in the Recommendation, subject to the provision of invoices / receipts being provided prior to the release of funds where appropriate.

**Consultations That Have Taken Place**

(a) **The Community**
Advertisements calling for the Community Grant applications appeared in the Gazette on Wednesday 10 September and Wednesday 17 September 2014. Where required, applicants have been consulted to obtain some additional information in support of their applications.

(b) **Experts**
Not applicable.

(c) **Stakeholders**
Refer to (a) above.
Proposed Community Consultation, Public Relations and Media Issues

By providing these Community Grants, Council assists local non-profit groups to achieve pre-determined community outcomes within the Derwent Valley municipality.

It is a condition of the grant that recipients give recognition to Council in some form for its assistance.

Letters will be sent to the community groups advising of Council’s decision regarding their grant applications.

Budget/Financial Issues

Council had a Community Grants budget for the 2014/2015 financial year of $12,000. In excess of $181,000 has been allocated under the Community Grants program since its commencement in 1997/98.

Policy Implications

The Community Grants program was established to provide for financial and in-kind assistance to support community groups and organisations to develop projects or events, or to support specific elements of ongoing programs.
Recommendation

1. That Council approve the following Community Grants:

<table>
<thead>
<tr>
<th>GROUP ORGANISATION</th>
<th>NAME OF PROJECT</th>
<th>FUNDING REQUEST ($)</th>
<th>FUNDING GRANTED ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Norfolk Scout Group</td>
<td>Purchase 5-7 person tent</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Parkrun Australia</td>
<td>Proposed New Norfolk Parkrun 2014</td>
<td>$5,000</td>
<td>Nil</td>
</tr>
<tr>
<td>Golden Years Club of New Norfolk</td>
<td>Bus trip</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td>Maydena Community Association Inc</td>
<td>Purchase crafting materials</td>
<td>$500</td>
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<tr>
<td>Derwent Valley Choir</td>
<td>Purchase music scores</td>
<td>$312.50</td>
<td>$250</td>
</tr>
<tr>
<td>Derwent Valley Autumn Festival</td>
<td>Create webpage</td>
<td>$2,000</td>
<td>Nil</td>
</tr>
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<td>$500</td>
</tr>
<tr>
<td>Derwent Valley Players</td>
<td>Linen</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL GRANT REQUESTS**  $2,450

2. That the Community Grant funds be released to recipients and appropriate recognition of Council contribution be acknowledged.

3. That unsuccessful applicants be advised of the 2014/2015 Community Grants Program.

4. That further applications for the balance of unexpended Community Grant Funds ($9,550) be called for during February 2015.

Decision:
Date: 20/11/14
File: 037
10.9 MEMBERSHIP ECONOMIC DEVELOPMENT AND GROWTH SPECIAL COMMITTEE

Report To: Council
Author: General Manager
Qualified Officer: General Manager

Introduction and Purpose

The purpose of this report is to firstly advise council of the nominations received for the positions on the Economic Development and Growth Special Committee and secondly seek support from council to appoint these persons to the Special committee.

Strategic Plan

**IS3** To maintain community services

**IS5** To develop partnerships with relevant stakeholders on the development, management and maintenance of services in the municipality.

**IS6** To develop partnerships with business in the area and particularly in High Street and its immediate surrounds with a view to reinvigorating the business district.

**IS7** To develop a means of relaying information from Council to the residents of the municipality.

**S1** To make our people feel worthwhile by building greater self-reliance and self-worth in our community.

**S2** To recognise the worth of all people, regardless of age, gender and race in providing opportunities to be part of a vibrant community.

**S3** To encourage the development of local sporting, cultural and artistic activities.

**Ec1** To encourage and facilitate greater opportunities for business development and tourism and work towards a strategic plan for tourism and business development in the area.

**Ec2** To support the retention and expansion of regional services.

**Ec3** To develop partnerships with State Government, industry and regional bodies to promote economic and employment development.

**En1** To manage and, where required, protect the municipality’s natural environment and resources.
Discussion

At the Council meeting on the 20th March 2014, Council adopted the STEPS Plan developed in consultation with Mr Martin Farley. This plan recommended the setting of a committee to be called the Economic Development and Growth Special Committee.

A report was further tabled at the Council meeting on the 19th June 2014 requesting approval for the setting up of the Economic Development and Growth Special Committee.

The following is the decision from that Council Meeting:

1. That Council approve the setting up of the Economic Development and Growth Special Committee.
2. That Council approve the terms of reference for the Economic Development and growth Special Committee as outlined in this report.
3. That Council nominate the following councillors to the Economic Development and Growth Special Committee
   - Councillor Lester
   - Councillor Nicholson
4. That Council seek nominations for 2 members to the Economic Development and Growth Special Committee from the following:
   - Rivers Run Tourism Association
   - Primary Industry Group
   - New Norfolk Business Alliance
5. That Council includes the Economic Development and Growth Special committee and terms of reference in Council’s Policy Document under Special Committees.

Letters were forwarded to those committees and as at Thursday 2nd October 2014 the last list of nominations were received. The nominations from the committees are as follows:
Derwent Valley Tourism Association (formerly Rivers Run Tourism Association)
1. Mr Tim Last
2. Mr Peter Rouleston

Agricultural Committee
1. Mr Gerald Ellis
2. Mr Dick Warner

New Norfolk Business Alliance
1. Mr Rick Goninon
2. Mr Mark Bennett

The Agricultural committee also suggested that Mr Martin Farley (Consultant) be retained by Council to support the new committee for possibly an initial period of six (6) months.

They were of the view that all the work they had been pursuing in the development of the STEPS Plan could be delayed if he was not on-board.

Consultations That Have Taken Place

(a) The Community
   Not applicable

(b) Experts
   Not applicable

(c) Stakeholders
   Derwent Valley Tourism association, Agricultural Committee and New Norfolk Business alliance.

Proposed Community Consultation, Public Relations and Media Issues

That if supported by Council that the Mayor provide the Gazette with a press release advising the setting up of the Economic Development and Growth Special Committee and the membership of this committee.
Budget/Financial Issues

The administration of this Committee can be covered under the budget set by council for the 2014/15 financial year. If the decision includes the appointment of the Consultant as suggested by the Agricultural Committee than an allocation of funds to support this will need to be allocated. This cost could be of the order of $5,000.

Policy Implications

The names of the committee members will be included under the special committees in Council’s Policy Document for Special Committees.

Recommendation

1. That Council accept the following nominations for the Economic Development and Growth Special Committee:
   - Derwent valley Tourism Association
     Mr Tim Last
     Mr Peter Rouleston
   - Agricultural Committee
     Mr Gerald Ellis
     Mr Dick Warner
   - New Norfolk Business Alliance
     Mr Rick Goninon
     Mr Mark Bennett

2. That Council’s Policy Document under Special Committee’s be amended to include the above names for the economic development And Growth Special Committee.

3. That Council approve the appointment of Mr Martin Farley as consultant to this committee for a maximum period of 6 Months, and on a maximum remuneration of $5,000.

Decision:
Date: 20/11/14
File: 314
11 COUNCILLOR QUESTIONS WITH NOTICE

Date:
File: 199

12 COUNCILLOR QUESTIONS WITHOUT NOTICE

Date:
File: 200

13 LEAVE OF ABSENCE

Date:
File: 196

14 CLOSED COUNCIL MEETING

That pursuant to the Local Government (Meeting Procedures) Regulations 2005, 15 (2) (c) the meeting be closed to the public in order to discuss the following:

1.1 DEMOLITION QUOTES MAYDenA HALL

Decision:
Date: 20/11/14
File: 194

15 CLOSE